



Regular Meeting of Council (Policy & In Camera)

December 10, 2024

PRESENT Warden Eleanor Roulston
Deputy Warden Carl MacPhee

Councillors: Sandra Garden-Cole Keith Rhyno
 Eldon Hebb Elie Moussa
 Cecil Dixon Norval Mitchell
 Craig Merriam Michael Perry
 Walter Tingley

STAFF Ms. Kim Ramsay, Chief Administrative Officer
 Mr. Adam Clarkson, Director of Corporate Services
 Mr. Wade Tattrie, Director of Finance
 Ms. John Woodford, Director of Planning & Development
 Mr. Jesse Hulsman, Director of Infrastructure & Operations
 Ms. Alana Tapper, Director of Parks, Recreation & Culture
 Ms. Juliann Cashen, Communications Officer
 Ms. Sheralee Mitchell-MacEwan, Assistant Municipal Clerk
 Ms. Alana Richards, Business & Legislative Administrator
 Mr. Logan Blanchard, Project Engineer

Warden Roulston called the meeting to order at 4:54 p.m.

CORPORATE & RESIDENTIAL SERVICES COMMITTEE REPORT

EXPENSES & HOSPITALITY POLICY - RE-ADOPTION

The Municipal Government Act states that by January 31st immediately following a regular election held under the Municipal Elections Act, Council shall review the expense and hospitality policies and, following a motion by the Council, either re-adopt the policies or amend one or both and adopt as amended.

C24(421)
December

On the motion of Councillors Garden-Cole and Mitchell:

CAO

Moved that per Section 23(7) of the Municipal Government Act, the Corporate & Residential Services Committee recommends to Council, that Council give notice of intent to re-adopt the Hospitality Policy and the Council Remuneration & Travel Reimbursement Policy, as attached to the Executive Committee agenda dated December 10, 2024.

MOTION CARRIED

ADMINISTRATION FEE FOR PRIVATE ROADS

Approximately \$16,000 of administration fee revenue is collected annually from 24 private road associations. Estimates of the actual cost of all municipal staff time to administer private road issues range from \$5,000 to \$6,000 per year. Staff are recommending continuing with a fee for private road administration that will at least cover the estimated costs of providing this service. It is recommended Council instruct the CAO to reduce the annual administration fee charged to road associations from 5% to 3%, starting in the 25/26 budget year.

C24(422)
December

On the motion of Councillors Garden-Cole and Perry:

Tattrie/CAO

Moved that Council instruct the CAO to reduce the annual administration fee charged to road associations from 5% to 3%, starting in the 25/26 budget year.

C24(423)
December

On the motion of Councillors Garden-Cole and Moussa:

Moved the adoption of the report.

MOTION CARRIED

SHUBENACADIE PUBLIC PARKING LOT

The Director of Infrastructure & Operations, presented a report titled “*Shubenacadie Public Parking Lot*”, dated November 7, 2024. The report was attached to the agenda and available to all councillors. The report relates to tabled motion C24(346).

Current Tabled Motion C24(346):

That Council approve the proposed site concept plan and direct staff to engage the services of a professional engineer to design the Shubenacadie Village Core parking; and Direct staff to add the cost of construction of the parking area to the 2025/2026 draft budget.

C24(424)
December

On the motion of Councillors Perry and Hebb:

Moved that motion C24(346), be lifted from the table.

MOTION LIFTED

MOTION DEFEATED

Ten (10) voting in favor; One (1) voting against, Councillor Tingley voting nay.

C24(425)
December

On the motion of Councillors Garden-Cole and Merriam:

Hulsman

Moved that Council create and approve a new capital budget titled “Shubenacadie Public Parking Lot” with a budget of \$500,000, which includes \$50,000 that was already in the 2024/25 Operating Budget and that design consultants be engaged this fiscal year to complete the engineering design to setup the planned 2025 construction, funded through the Housing Accelerator Fund.

MOTION CARRIED

(IN CAMERA) - CAO PRIORITIES

C24(426)
December

On motion of Councillors Rhyno and Merriam:

Moved that the CAO Priority Session be moved to Council night (December 18).

MOTION CARRIED

ADJOURNMENT

C24(427)
December

On the motion of Councillor Perry and Deputy Warden MacPhee:

Moved that Council adjourn at 5:22 p.m.

MOTION CARRIED



Approved By: Sheralee Mitchell-MacEwan, Assistant Municipal Clerk
Date: December 11, 2024



Approved By: Eleanor Roulston, Warden
Date: January 29, 2025

/ar